



CORPUS CHRISTI REGIONAL  
TRANSPORTATION AUTHORITY

RCAT MEETING NOTICE

Date: RCAT Meeting – Thursday, July 20, 2017

Time: 12:00 p.m.

Location: CCRTA Staples Street Center  
602 N. Staples St  
Corpus Christi, Texas 78401

**Mission Statement:**

To provide knowledge, guidance, and insight to the RTA and the community on transportation disadvantaged riders and services. Committee members act as ambassadors on transportation ridership issues.

1.	Moment of Reflection	1 minute	No Attachment
2.	Pledge of Allegiance	1 minute	No Attachment
3.	Roll Call	2 minutes	No Attachment
4.	Public Comment	3 minutes	No Attachment
5.	Approval of Minutes for June 15, 2017 RCAT Meeting	2 minutes	Pages 1-5
6.	Presentation: August 2017 Service Improvements	15 minutes	PowerPoint
7.	Committee for Persons with Disabilities (CFPWD) and Corpus Christi Human Relations Commission (CCHRC) Update	7 minutes	No Attachment
8.	Committee Report(s)	5 minutes	No Attachment
9.	RCAT Liaison Report	15 minutes	No Attachment
10.	Chairperson's Report	5 minutes	No Attachment
11.	Informational Items: a) May 2017 CAF Report b) May 2017 Operations Report c) May 2017 Purchased Transportation Report d) May 2017 Maintenance Road Call Report e) Upcoming Events and RTA Functions f) Committee Member Concerns g) Budget Calendar		Pages 6 - 9 Page 10 -11 Pages 12 -14  Page 15  Page 16 Page 17 Pages 18-19
12.	Requests for Agenda Items	2 minutes	No Attachment

Total: 58 minutes

In compliance with the Americans with Disabilities Act, persons with disabilities who plan to attend this meeting who may need auxiliary aids or services are requested to contact Susan Teltschik at 361-289-2712 a minimum of 48 hours in advance so that appropriate arrangements can be made.

**RTA Committee on Accessible Transportation (RCAT)  
MEETING MINUTES  
Thursday, June 15, 2017**

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**Advisory Committee Members Present:** Anne Bauman, Richard Balli, Robert Box, Tammye Salinas, Sylvia Wilson

**Advisory Committee Members Absent:** Donnie Contreras, Joyce Lopez

**Board Members Present:** Abel Alonzo

**Staff Present:** Susan Teltschik, Melanie Gomez, Sharon Montez, Derrick Majchszak

**MV Present:** Benjamin Schmit, Janessa Cano

**Employee Representative(s):** Gina Salazar

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**Call to Order:** Ms. Anne Bauman called the meeting to order at 12:04 p.m. Ms. Susan Teltschik called the roll and determined that a quorum was present.

**Presentation: 1<sup>st</sup> Quarter Unsung Hero Award Recipient:**

Ms. Anne Bauman announced that Joe Palacios was the recipient of the 1<sup>st</sup> Quarter Unsung Hero Award. Mr. Palacios went above and beyond by helping the customer when another operator didn't. The customer stated when he asked an operator for help she just said "I don't know" and walked off, Mr. Palacios actually said he didn't know but he would find out. Mr. Palacios has been employed with the RTA for two years. He has received two commendations for his excellent customer service in the last year. Mr. Palacios always provides a safe and smooth trip for his passengers.

**Action to Approve Minutes of May 18, 2017** was approved as presented.

MR. BOX MADE A MOTION TO ADOPT THE RCAT MINUTES OF MAY 18, 2017 AS PRESENTED; MS. WILSON SECONDED THE MOTION. BAUMAN, BALLI, AND SALINAS VOTING FOR. CONTRERAS AND LOPEZ WERE ABSENT.



### **Presentation: Electric Buses**

Ms. Sharon Montez informed the committee there was a Notice of Funding released by the Federal Transportation Administration (FTA) for the purchase or lease of zero-emission and low emission transit buses and the acquisition, construction, and leasing of required supporting facilities. Grant participants can pre-select teams to move quickly. FTA is encouraging transit agencies to have more zero emission vehicles on the road. There is \$55 million available for award. Eligible participants are able to pre-select their vendor teams as part of the grant submittal to move quickly through the process. The grant applications are due by June 26, 2017 with selection expected by late summer or early fall.

The Corpus Christi Regional Transit Authority is interested in five electric 35'5 Catalyst Proterra buses. Bus mileage for diesel is approximately 3.8 mpg while an electric bus is approximately 21 mpg. The cost comparison, a diesel fuel bus is approximately \$0.84 (national avg.) and electric buses approximately \$0.19. There are zero emissions with an electric bus. And the estimated savings over the life of an electric bus compared to a diesel bus is \$300,000.

Routes chosen may be the downtown route with the charging station at Staples Street Station and/or the Texas A&M University – Corpus Christi with a charging station at Southside Transfer Station. There are already several transit agencies in Texas operating electric buses: VIA in San Antonio, DART in Dallas, Port Arthur and Brownsville.

### **Presentation: Autonomous Vehicles**

Ms. Sharon Montez informed the committee of the very new technology of autonomous vehicles. There are currently only seven states that allow vehicles on their public roads. Corpus Christi Regional Transit Authority has approached Texas A&M University – Corpus Christi to explore the possibility of partnering in a pilot program to test autonomous vehicles. Some of the benefits are fewer traffic collisions, reduction in traffic congestion/increase the highway capacity, improved fuel efficiency with reduced vehicle emissions and convenience including time savings and lower stress for drivers and commuters, along with enhanced mobility for older Americans and Persons with Disabilities. Throughout the world there are only three companies that manufacture autonomous vehicles; Local Motors located in the United States, and the other two companies located in Europe. Local Motors is no longer taking orders for 2017 but they are starting to develop Accessible Olli now for production in 2018. It will take 90



days to complete an order in 2018. The charging time is four to five hours, and the running time is approximately four to five hours during heavy use of air conditioning unit. Given the running time, the Corpus Christi Regional Transit Authority will need four vehicles. Olli will need to be accessible in order to be eligible for FTA grant funding. For the first year of testing on campus, the route distance will be a ½ mile track which will serve the central part of the campus Monday through Friday, during University business hours, route distance 1 ½ miles. Ollie will then connect with the Corpus Christi Regional Transit Authority campus bus stops #3 NAS Shuttle, #5 Alameda, #37 Crosstown/Texas A&M, #60 Momentum Shuttle, and #63 The Wave.

### **Committee for Persons with Disabilities (CFPWD) and Corpus Christi Human Relations Committee (CCHRC) Update:**

Mr. Richard Balli updated the committee on ADA citations for the month of May: There were 37 citations issued for disabled parking, 4 citations issued for blocking architecture and 61 citations issued for blocking sidewalks.

Mr. Richard Balli informed the committee the Corpus Christi Police Department is hosting its 6<sup>th</sup> annual Operation Safe Return on Saturday August 12, 2017 from 10:00 – 2:00. Mr. Balli requested support from the Corpus Christi Regional Transit Authority and the RCAT Committee members.

Ms. Sylvia Wilson informed the committee that the Corpus Christi Human Relations Committee (CCHRC) did not have a quorum at their last meeting and she had nothing to report.

### **Committee Reports:**

#### **No-Show/Eligibility Appeals**

The No-Show/Eligibility Appeals Committee met on Tuesday, June 13, 2017 for No Show Appeals. There were 2 appeals submitted in June. One appellant submitted a letter to appeal a 7-day proposed service suspension. The proposed service suspension was determined conditional, to and from dialysis and work. One appellant submitted a letter to appeal a 30-day proposed service suspension. The proposed service suspension was dismissed, contingent upon the appellant attending a B-Line orientation. There were 7 warning notices issued in May, 10 seven day proposed service suspensions and 9 thirty day proposed service suspensions.



**RCAT Liaison's Report:**

Ms. Sharon Montez updated the committee on the seven ARBOC buses that will be delivered in late August or early September. They are fitted with grab bars. Ms. Montez informed the committee the CCRTA has started the budgeting process for the 2018 year. She informed the committee that there are several meetings, including public meetings, scheduled. The committee will get a schedule of meetings during the July RCAT meeting.

Ms. Montez informed the committee of the new parking area on Leopard Street across the street from the present parking area. This parking lot will go out for bid during the next few weeks. Phase VI of the bus stop improvements will be going out for bid in the next few weeks. The CCRTA had to meet with the City of Corpus Christi to confirm the bus stops on Phase VI are not in the areas of the future street bond projects. Ms. Sharon Montez updated the committee and Mr. Balli on his request for safer crosswalks between bus stops between the corners of Ramsey Street, Brawner Parkway and Houston Street. Mr. John Alexander is meeting today with the City of Corpus Christi engineers. The City is responsible for these crosswalks and there will be another update to the committee as soon as the CCRTA receives the recap from the City. Ms. Montez introduced the CCRTA's new Director of Transportation, Derrick Majchszak. Mr. Majchszak informed the committee of his eleven year background in the transportation industry with the Fort Worth Transportation Authority.

**Chairperson's Report:**

Ms. Anne Bauman shared upcoming meeting dates with the committee. Ms. Bauman also announced Route 81 Padre Island Beach Bus began May 26, 2017. This seasonal express route leaves the Southside Transfer Station at 10:00am, 11:00am, 3:00pm and 4:25pm, travels to one stop in Flour Bluff, then on to Schlitterbahn and Bob Hall Pier.

**Informational Items:**

Ms. Anne Bauman advised that these items were made available to the committee members in their packets.

**Request for Agenda Items:** RCAT Member Mr. Robert Box requested an update on the vacancies on the RCAT Committee. Sylvia Wilson requested

an update on the ADA parking being turned into a loading zone located on the south side of Staples Street Center.

**Other Business:** Ms. Anne Bauman adjourned the meeting at 1:10 p.m. The next meeting will be held on Thursday, July 20, 2017.



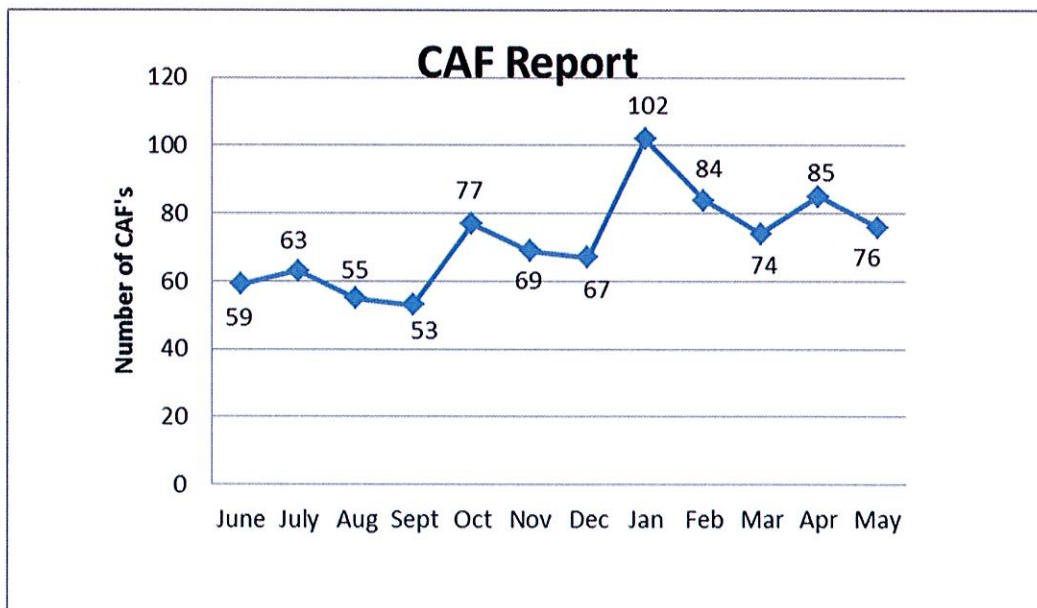
July 20, 2017

**Subject: CAF Report for May 2017**

**Customer Programs Monthly Customer Assistance Form (CAF) Report**

For May 2017 there were 76 reported CAF's (excludes commendations) which represents a decrease from 85 reported CAF's overall in April 2017. The statistics for May represents an 11% decrease, 76 CAF's vs 85 CAF's compared to the month of April 2017.

There were 9 Commendations for the month of May.





**Route Summary Report for May 2017**

<b>Route</b>	<b># of CAF's</b>	<b>Route</b>	<b># of CAF's</b>
#3 NAS Shuttle	0	#29SS Spohn South	2
#4 Flour Bluff Mini B	1	#32 Southside Mini B	3
#5 Alameda	0	#34 Robstown Circulator	1
#5x Alameda Express	0	#35 Robstown South	1
#5s Alameda (Sunday)	0	#37 Crosstown	2
#6 Santa Fe/Malls	2	#51 Gregory Park & Ride	0
#12 Saxet Oak Park	0	#63 The Wave	0
#15 Kostoryz	2	#65 Padre Island Connector	0
#16 Agnes/Ruth	2	#76 Harbor Bridge Shuttle	1
#17 Carroll/Southside	4	#78 North Beach	1
#19 Ayers/Norton	0	#83 Advanced Industries	0
#19G Greenwood	1	#84 Lighthouse	0
#19M McArdle	0	#90 Flexi-B Port A	0
#21 Arboleda	4	#94 Port Aransas Shuttle	0
#23 Molina	3	B-Line (Para-transit)	5
#25 Gollihar/Greenwood	0	Facility Maintenance	2
#26 Airline/Lipes Connector	1	Service Development	7
#27 Northwest	9	Safety and Security	11
#27s Northwest (Sunday)	0	Vehicle Maintenance	2
#28 Leopard Omaha	1	Marketing	1
#29 Staples	3	Transportation (Other)	1
#29F Flour Bluff	3	<b>TOTAL CAF'S</b>	<b>76</b>

**May 2017 CAF Breakdown by Service Type:**

<b>CAF Category</b>	<b>RTA Fixed Route</b>	<b>B-Line ADA Paratransit</b>	<b>Contracted Fixed Route</b>	<b>Totals</b>
Service Stop Issues	13	0	0	13
Driving Issues	7	0	0	7
Customer Services	17	3	2	22
Late/Early – No Show	3	1	0	4
Fare/Transfer Dispute	3	0	1	4
Dispute Drop-off/Pickup	1	0	0	1
Facility Maintenance	2	0	0	2
Vehicle Maintenance	2	0	0	2
Safety and Security	11	1	0	12
Service Development	7	0	0	7
Marketing	1	0	0	1
Transportation (Other)	1	0	0	1
<b>Total</b>	<b>68</b>	<b>5</b>	<b>3</b>	<b>76</b>
Commendations	8	1	0	9



## **Conclusion:**

During May 2017, RTA received 76 CAF's/Commendations regarding RTA Fixed-Route Service, B-Line and Purchased Transportation; nine (9) of the 85 reported CAF's (May) were commendations.

There were a total of 68 CAF's/Commendations received regarding RTA Service representing 89% of total customer contacts: 2 for Facilities Maintenance, 7 for Service Development, 11 for Safety and Security, 2 for Vehicle Maintenance, 1 for Marketing and 45 for Transportation.

A total of 5 CAF's/Commendations were reported regarding B-Line service representing 7% of the total customer contacts.

A total of 3 CAF's were reported regarding Contracted Fixed Route service representing 4% of the total customer contacts.

Actions taken as a result of reported CAF's include but are not limited to the following:

1. Coaching and counseling
2. Driver training
3. Progressive disciplinary action as appropriate, group discussion/coaching in operator meetings
4. Discussion in supervisory meetings
5. Examination of RTA operations policy

The RTA documents CAF's to capture information regarding a wide range of issues from the community's perspective point of view. CAF's are communicated to the Customer Programs group via the telephone, e-mail, letter or in person.

CAF's are redirected to relevant management and supervisory staff for further investigation. Customer Service staff will provide a prompt and written response at the conclusion of the investigation to the customer within ten working days.

CAF's play an important role as a quality assurance tool to identify issues regarding service; they also inform RTA regarding education and training needs. CAF's assist Service Development in identifying problems around existing service and identifying underserved areas. CAF's also serves to guide policy development.

The following table shows on-time performance of RTA Fixed-Route services.

Schedule Adherence	Standard	Mar-17	Apr-17	May-17	3-Month Average
Early Departure	<1%	0.0%	0.0%	4.0%	1.3%
Departures within 0-5 minutes	>85%	88.3%	88.5%	85.0%	87.3%
Monthly Wheelchair Boardings	No standard	4,519	4,496	5,065	4,693
Monthly Bicycle Boardings	No standard	8,850	8,495	8,885	8,743
On-time performance surveys with departures > 5 minutes late will be examined by Planning and Transportation Departments. Corrective actions may follow.					

**The following existing detours potentially impact on-time performance:**

- South Alameda Street (Ayers – Louisiana): To be completed late 2018.
  - Route 5, 5s, 5x, 15s, 17, 19G, 19M, 29F, 29SS, & 29s
- Gollihar Road (S. Staples – Kostoryz): To be completed late May 2019.
  - Route 32, 37 & 37s
- Greenwood Drive (Horne – Gollihar): To be completed Fall 2017.
  - Routes 15S & 23
- Kostoryz Road (Brawner – Staples): To be completed in early 2018.
  - Routes 15 & 24S
- McArdle Road (Whitaker – Nile): Project delayed (completion in late Summer 2017).
  - Routes 37 & 66S
- S. Staples Street (Morgan to I-37): To be completed July 2017.
  - Routes 5S, 17, 29F, 29SS & 29S
- Williams Drive (Staples - Airline): To be completed March 2018.
  - Routes 8S, 29F & 63



**1. Purchased Transportation Department Report: B-Line Service Contract Standards & Ridership Statistics**

- Productivity: **2.54** PPH did meet the contract standard of 2.50 PPH.
- On Time Performance: **95.3%** did not meet the contract standard of 96%.
- In Vehicle Time: **98.6%** exceeded the contract standard of 95%.
- Denials: 0 denials or **0.0%** did meet contract standard of 0.0%.
- Miles between Road Calls: **33,853** exceeded the contract standard of 12,250 miles.
- Ridership Statistics: **11,381** ambulatory; **4,872** wheelchair boarding's

Metric	Standard	Mar-17	Apr-17	May-17	YTD Average
Passengers per Hour	2.50	2.57	2.55	2.54	2.56
On-time Performance	96%	94.9%	94.6%	95.3%	95.5%
In Vehicle Time	95.0%	99.2%	98.9%	98.6%	99.0%
Denials	0.00%	0.00%	0.00%	0.00%	0.0%
Miles Between Roadcalls	12,250	34,877	113,963	33,853	47,837
Monthly Wheelchair Boardings	No standard	4,935	4,398	4,872	4,641

B-Line ridership for the month of May 2017 was 17,259 compared to 16,775 for May 2016, which equates to 484 more trips representing a 2.9% increase.

YTD 2017 Ridership is 82,953 representing a 2.2% decrease from 2016 ridership statistics which was 84,815 YTD by May 2016.

**REGIONAL TRANSPORTATION AUTHORITY  
BOARD INFORMATIONAL DOCUMENT**

**DATE: June 6, 2017**

**SUBJECT: B-Line Report for May 2017**

- Ridership for the month of May 2017 was 17,259 compared to 16,775 for May 2016, which equates to 484 more trips representing a 2.89% **increase**.
- Ridership for YTD 2017 was 82,953 representing a 2.20% **decrease** over 2016 ridership statistics.

RIDERSHIP 2016 YTD	RIDERSHIP 2017 YTD	DIFFERENCE	% DIFFERENCE
84,815	82,953	1,862	2.20%

**Service Standards**

- Productivity: 2.54 PPH (Passengers per hour) May 2017, contract standard is 2.50
- On Time Performance: 95.32% on time performance for May 2017
- Denials: Zero trips were delivered later than one hour.
- 807 trips out of 17,259 trips (4.68%) did not meet the standard for on time performance in May 2017. Of that number:
  - 773 were < 30 minutes late
  - 33 were > 30 minutes late
  - 1 was > 60 minutes late
  - 0 were > 90 minutes late
- Passenger “in-vehicle time”: Statistical sampling for May 2017 resulted in a total of 35 “in-vehicle time” violations for three days sampled in May with an overall average performance of 98.6% of all trips delivered with no “in-vehicle time violations.” MV met the contract standard of delivering 95% of trips without “in-vehicle time” violations on three days of sampling.
  - 21 “in vehicle” time violations on Monday, May 1<sup>st</sup>
  - 14 “in vehicle” time violations on Thursday, May 11<sup>th</sup>
  - 0 “in vehicle” time violations on Sunday, May 21<sup>st</sup>
  -

Of the 35 in vehicle time violations there were

  - 33 violations were less than 30 minutes
  - 2 violation were greater than 30 minutes
  - 0 violation were greater than 60 minutes



- 0 violation were greater than 90 minutes
- Miles between road calls 135,412.3 miles with 4 road call that equates to 33,853.1 miles between road calls for May 2017. MV did exceed the minimum standard of 12,250 miles between road calls for May 2017.

### **Wheelchair Boardings and associated statistics**

For the month of May 2017, there were:

- 11,381 - ambulatory passengers
- 4,872 - wheelchair boarding's
- 665 - personal care attendants (AM)
- 307- companions
- 34 - animals

### **Other Service statistics**

There were six **Customer Assistance Forms** recorded for May 2017:

- One commendation- Customer service spoke with our operator that received the commendation; she was thankful for the kind words from our customer.
- One complaint on employee – Complainant stated patient arrived for dialysis, fell out of her chair, and then landed on her knees. Daughter wants to know what paper the passenger signed. It has been determined that she signed a refusal for medical attention and proceeded on with her dialysis treatment. As a result of that incident, our operator will be undergoing retraining.
- Two complaints on scheduling – Complainant called B-Line to find out pick-up/return times then staff said have a good day and hung up. Customer never had a chance to ask anything else. Staff will be counseled in regards to phone etiquette and ensuring that all passenger concerns are addressed at the time of the call; Second complainant stated she called in and waited for 20 minutes and no one answered the phone. Customer hung up and tried calling back. B-Line services had a system wide outage on Saturday that lasted about 3 hours. Reservationists and dispatch were taking calls, as quickly as they could, and taking reservations by hand until the system came back up.
- Two complaints on pick-up/drop-off location – Complainant stated she saw the tail lights of the bus and they could have turned back around. Customer stated they are supposed to pick her up at the front office and

now she missed her dialysis appointment. It has been determined that our operator, waited for the passenger at her apartment for the allotted 5 minutes then had to continue on with his route. There was no notification on his route about a front door pick-up for this passenger; Second complainant stated bus operator was parked on the side of the road and there was another commercial vehicle, so the pathway of other cars getting through was sort of obstructed. The complainant stated she was on the street and waited for the bus operator to move but he didn't. She felt the operator was deliberately blocking traffic and being unprofessional by not moving his vehicle so other cars could get through. Per company policy, the drivers are required to wait outside for their passengers for a 5 minute window. Once the passenger is on-board, they are required to ensure that the passenger is safely buckled into the bus, fill out their arrival/departure times on their manifest, and finally they may proceed on with their scheduled route. The complainant was upset about having to wait since both commercial vehicles were busy at the time they were trying to pass through. The driver has an obligation to the safety of our passengers and did not behave in an unprofessional manner. He was simply doing what was required of him, per his B-Line passenger.

### **Conclusion**

The contractor has met or exceeded performance standards in four of the five key areas for May 2017:

- ❑ 2.54 passengers per hour
- ❑ 95.32% on time performance
- ❑ Zero denial of service (as defined by FTA)
- ❑ Threshold for passenger in vehicle time violations: 98.6% based on a three-day statistical sampling
- ❑ Miles between road calls for May 2017 at 33,853.1 miles did exceed the minimum contract standard of 12,250 miles.





CORPUS CHRISTI REGIONAL  
TRANSPORTATION AUTHORITY

Road Call/Mileage Comparison for May 2017

	Total Miles Driven in May for Each Bus Type	Total Road Calls for May for Each Bus Type	Type I Roadcalls (Replaced)	Type II Roadcalls (Repaired)	Chargeable Roadcalls	Non-Chargeable Roadcalls	A/C	W/C
<b>Trolleys</b>								
Totals	24,529	2	2		2	0	0	0
<b>Opus</b>								
Totals	0		0	0			0	0
<b>Orion</b>								
Totals	0		0	0			0	0
<b>CNG</b>								
Totals	180,293	16	16	0	10	6	0	0
<b>RTS</b>								
Totals	0		0	0			0	0
<b>GILLIG (DSL)</b>								
Totals	109,646	17	17	0	15	2	5	3
<b>TOTAL MILES DRIVEN</b>		<b>TOTAL ROAD CALLS</b>						
	314,468	35	35	0	27	8	5	3

MILES BETWEEN ROAD CALLS

11,647

Compared Total Miles with Chargeable Roadcalls



# CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

## UPCOMING RTA EVENTS, MEETINGS, AND FUNCTIONS

(Held at CCRTA Staples Street Center Board Room or Appeals Area)

### MEETINGS

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Administration & Operations Committee of the Board

Wednesday, July 26, 2017

8:30 a.m.

Budget Workshop #1

Wednesday, July 26, 2017

9:00 a.m.

RTA Board of Directors Meeting

Wednesday, August 2, 2017

8:30 a.m.

No-Shows/Eligibility Appeals

Tuesday, August 15, 2017

11:30 a.m.

RCAT Meeting

Thursday, August 17, 2017

12:00 p.m.

Grants Review

TBD

### TRAINING, DEVELOPMENT, AND EDUCATION

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**MV Safety Training: TO BE DETERMINED**

5:30 am – 6:30 am ★ 9:30 am – 10:30 am ★ 12:15 pm – 1:15 pm

**MV Safety Training: TO BE DETERMINED**

5:00 am – 6:00 am ★ 10:30 am – 11:30 am ★ 1:30 pm – 2:30 pm

**MV Safety Training: TO BE DETERMINED**

6:00 am – 7:00 am ★ 11:00 am – 12:00 pm ★ 7:00 pm – 8:00 pm

### UPCOMING NEWS, EVENTS, AND RTA FUNCTIONS

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- 27<sup>th</sup> Anniversary of the ADA Celebration @ Alamo Drafthouse  
Wednesday July 26, 2017 6:30pm(see flyer for more information)



## RCAT Committee Member Inquiries

Meeting Date	Agenda Item #	Member Name	Inquiry	Response	Response Date
6/15/2017	7.	Anne Bauman	In reference to the Presentations on Electric Buses, Ms. Bauman asked where the charging stations will be placed.	Ms. Montez replied we will have two charging stations if we receive grant monies for five buses. One charging station will be placed at the Staples Street Station for a downtown route and one charging station will be placed at the Southside Transfer Station for a Texas A&M University route.	6/15/2017
6/15/2017	7.	Sylvia Wilson	In reference to the Presentations on Electric Buses, Ms. Wilson asked if the CCRTA maintenance staff were able to address any maintenance issues on the electric vehicles.	Ms. Montez replied Proterra would train our mechanics as part of the overall purchase package.	6/15/2017
6/15/2017	7.	Richard Balli	In reference to the Presentations on Electric Buses, Mr. Balli asked about wheelchair accessibility on the buses.	Ms. Montez replied there are currently two securements for wheelchairs but the CCRTA is requesting three securements for wheelchairs.	6/15/2017
6/15/2017	7.	Robert Box	In reference to the Presentations on Electric Buses, Mr. Box wanting to confirm the length of the electric bus, asking if the Proterra electric bus is a 35 foot bus.	Ms. Montez answered in the affirmative, yes, the Proterra is 35'.	6/15/2017
6/15/2017	10.	Anne Bauman	In reference to the Committee report for No Show Appeals, Ms. Bauman asked how long an appellant, who has been given a dismissal for a service suspension contingent upon the appellant attending a B-Line orientation, has to complete the orientation.	Ms. Melanie Gomez, Mobility Coordinator for the Regional Transit Authority, replied she has no set requirement for the time period in which the appellant is required to complete the orientation. Ms. Gomez will train appellants at their convenience even offering the training over the phone.	6/15/2017
6/15/2017	11.	Richard Balli	During the RCAT Liaison Report by Ms. Montez, Mr. Balli asked Ms. Montez to look into a bus stop on Silverberry Lane by the Walmart on S. Padre Island Drive which does not have a deep enough sidewalk for wheelchair disembark.	Ms. Montez explained bus stops are placed in the easement, the grassy area behind the bus stop belongs to Walmart. Ms. Montez will research to see if a concrete pad can be added to this bus stop.	6/15/2017



July 20, 2017

**Subject:** Fiscal Year (FY) 2018 Budget Calendar

The following table outlines the **key elements** and dates of the FY 2018 budget calendar. All items are tentatively scheduled and are subject to change.

<b>Date</b>	<b>Event</b>	<b>Activities</b>
<b>03/31/2017</b>	Board Retreat	<b>Establish Board Priorities</b>
<b>07/26/2017</b>	Board Workshop	<b>Budget Workshop #1</b> 2017 Budget Priorities Update 2017 CIP Status Report 2018 Board Priorities Review Strategic and Budget Process Preliminary 5-Year Service Plan Preliminary 5-Year Capital Improvement Plan Preliminary Long Range Financial Plan Regional Economy/Trends Preliminary Assumptions and Budget Impact
<b>08/2/2017</b>	Board Workshop	<b>Budget Workshop #2</b> Revenue Budget Administrative Support Budgets
<b>08/23/2017</b>	Board Workshop	<b>Budget Workshop #3</b> Transit Operations Budgets
<b>09/06/2017</b>	Board Workshop	<b>Budget Workshop #4</b> Customer Service Budget Marketing & Communication Budget Human Resources Budget Sub-Recipient Agreements Budget Street Maintenance Budget Depreciation Budget Debt Service Budget Staples Street Center (Revenue & Expenses) Budget
<b>09/27/2017</b>	Board Workshop	<b>Budget Workshop #5</b> Capital Budget Final 5-Year Service Plan Final 5-Year CIP Final Long Range Financial Plan Budget Overview and Summary



<b>10/4/2017</b>	Board Meeting	Submit Proposed <b>FY 2018</b> Annual Operating & Capital Budget & 5-Year Capital Improvement Plan Set Public Hearing November 1, 2017 Present Proposed Public Hearing Notice
<b>10/15/2017</b>	Publication Notice	<b>Post Public Notices for Budget Hearing</b> <b>14-day posting requirement from 10/15/2017-10/28/2017</b> Newspaper Publication Notice Post Proposed Budget online
<b>10/25/2017</b>	Board Workshop	<b>Budget Workshop #6 if Needed</b>
<b>11/01/2017</b>	Board Meeting	<b>Host Public Hearing</b> Possible Adoption if there are no changes to Proposed Budget
<b>11/15/2017</b>	Board Workshop	<b>Budget Workshop #7 if Needed</b>
<b>12/6/2017</b>	Board Meeting	<b>OPEN</b> Final Budget Adoption Deadline if Needed
	Board Meeting	<b>Submit GFOA Budget Document</b> Due 90 days after budget adoption date



**Coastal Bend Center for  
Independent Living**

**Celebrate with us!**

**27<sup>th</sup> Anniversary of the  
*Americans with Disabilities Act***

**Alamo Drafthouse  
July 26, 2017 at 6:30 pm**

**An interactive Movie Party  
featuring the film *Forrest Gump***

All donations support CBCIL activities.

**Boldly go** to Eventbrite for tickets

Event includes your movie ticket, popcorn and drink.

For more information, sponsorships, accommodations, or transportation,  
contact Christina Buttler 361.334.2899

